

Supported Browsers: Chrome, Edge, and Firefox.

Unsupported Browsers: Safari on a Mac computer or iPhone.

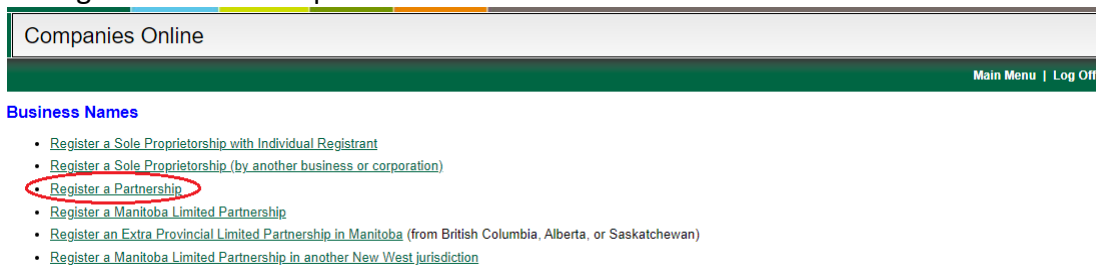
[Login](#) to the Companies Online system using your existing account or [create an account](#).

Main Menu

Click on Business Names:

Entity Information	Reserve a Name	Create an Entity
<ul style="list-style-type: none">Entity SearchCertificate of StatusFile Summary	<ul style="list-style-type: none">File a Request for Name Reservation	<ul style="list-style-type: none">Business NamesBusiness CorporationsNon-Profit Corporations

Click on Register a Partnership:



Companies Online

Main Menu | Log Off

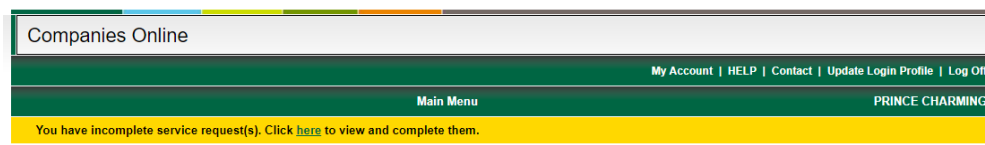
Business Names

- [Register a Sole Proprietorship with Individual Registrant](#)
- [Register a Sole Proprietorship \(by another business or corporation\)](#)
- [Register a Partnership](#)
- [Register a Manitoba Limited Partnership](#)
- [Register an Extra Provincial Limited Partnership in Manitoba \(from British Columbia, Alberta, or Saskatchewan\)](#)
- [Register a Manitoba Limited Partnership in another New West jurisdiction](#)

Open Service Request

Click on Continue

Note: You have 5 days to complete the Service Request once it has been started. Any information entered is saved and the Service Request can be re-opened and completed later. If you have incomplete Service Requests a yellow bar will display on the main menu:



Companies Online

My Account | HELP | Contact | Update Login Profile | Log Off

Main Menu PRINCE CHARMING

You have incomplete service request(s). Click [here](#) to view and complete them.

Click on the link in the yellow bar to display your Service Request(s):

Companies Online				
My Account HELP Contact Update Login Profile Log Off				
Main Menu			PRINCE CHARMING	
Incomplete Service Requests(s) - click the Service Request Number in the list below (A service request will be cancelled 5 days after the date shown) Hide				
Service Request Number	Event	Registry Number / Entity Name	Status ^	Date
111645929	BUSINESS NAME - REGISTRATION	10114906	In Progress	21-Jun-2024
111645930	BUSINESS NAME - REGISTRATION	10114907 / 10114907 MANITOBA	In Progress	21-Jun-2024

Click on the link for the Service Request that you want to complete.

After 5 days the Services Request is automatically cancelled, and you will need to start a new one.

Name Selection

Choose one of the following options:

- **Named Business** - I have searched and reserved the name I wish to use.
 - Enter the Reservation Number and click on Lookup. The reserved name will be displayed.

Note: If you receive an error after entering the reservation number, please contact the Companies Office at (204) 945-2500 for assistance.

- **Numbered Name** - I wish to register a numbered company in Manitoba.
 - A pop-up screen will display requesting confirmation that you wish to proceed with registration of a numbered name:

Information

I confirm that I want to register the name 10114906 MANITOBA.

Once 10114906 MANITOBA is registered, documents must be filed with applicable filing fees to change the name, if required.

Do you want to proceed?

- Click on Next Page

Documents to Attach (Conditional – proceed to next section if this screen doesn't display)

This screen is displayed if a consent was required on the approved Name Reservation. Attach a pdf version of the signed consent.

- Click on Choose File.
- Locate the document on your computer.
- Once located, select the document, and click on Upload. When uploaded, the document will appear in the box.
- Repeat steps if addition documents are required.
- Click on Next Page

Documents to Attach

Previous Page

Next Page

File Name [Help](#)

CONSENT.pdf

Delete

Copies of documents must be attached:

- One or more of the directors is not an incorporator. A [Consent to Act as a First Director](#) form must be completed, signed and attached.

File Name : No file chosen
Attach documents in .pdf format only

Previous Page

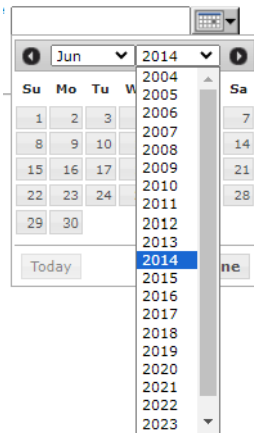
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Next Page

General Information

Date of Start of Business – click on the calendar to select the date. Note the following:

- The date selected cannot be more than 30 days in the future.
- If the date was in the past, click on the Year drop-down to select the year. If the date was more than 10 years ago, select the oldest year and then click on the Year again to display older years:



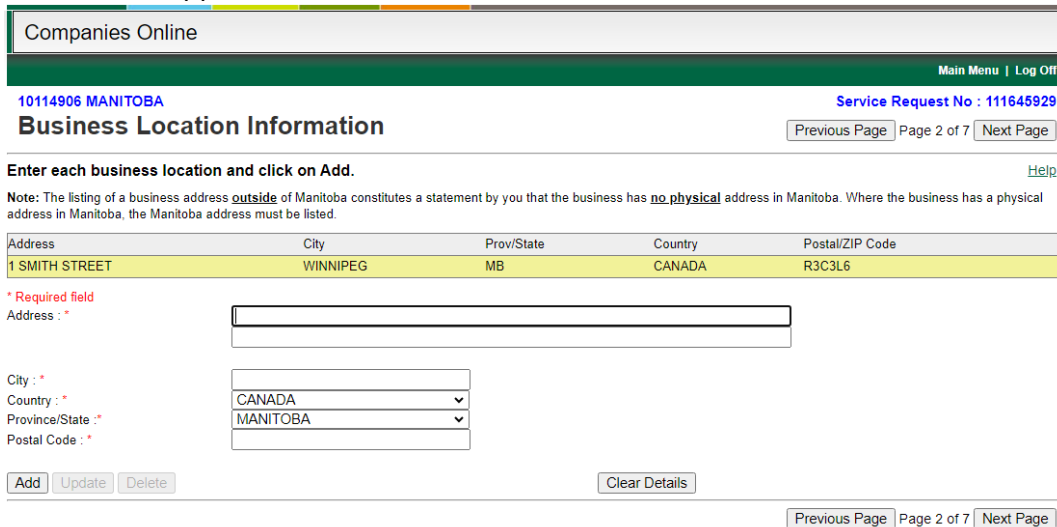
- Click on Next Page

Business Location

- More than one business location can be entered.
- Box numbers in Winnipeg and Brandon are not acceptable online. Please complete a paper application.

To add a business location:

- Enter the business location address (including postal code)
- Click on Add
- Address will appear in the box above:



Companies Online Main Menu | Log Off

10114906 MANITOBA Service Request No : 111645929

Business Location Information

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Enter each business location and click on Add. [Help](#)

Note: The listing of a business address outside of Manitoba constitutes a statement by you that the business has no physical address in Manitoba. Where the business has a physical address in Manitoba, the Manitoba address must be listed.

Address	City	Prov/State	Country	Postal/ZIP Code
1 SMITH STREET	WINNIPEG	MB	CANADA	R3C3L6

* Required field

Address : *

City : *

Country : *

Province/State : *

Postal Code : *

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- Repeat these steps if there is another business location.
- Click on Next Page

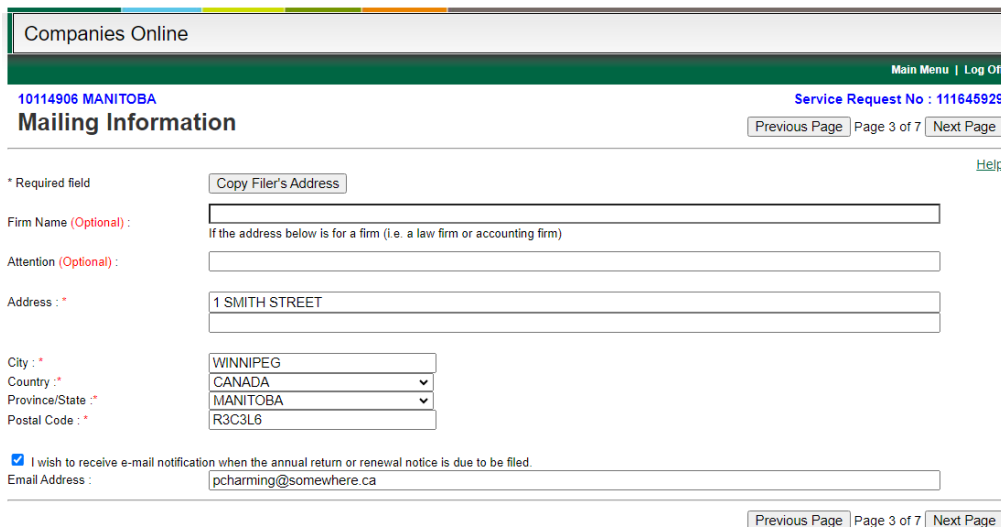
To correct information entered:

- Click on the address in the box.
- Correct the information.
- Click on Update and ensure the information in the box was updated.
- Click on Next Page

Mailing Information

Click on the Copy Filer's Address button, or enter address (this is the address where renewals will be sent)

- **Firm Name (Optional):** Can be completed if the address being entered is for a firm (i.e. a law firm or accounting firm). Do not enter the Business Name being registered or an address in this field.
- **Attention (Optional):** Can be left blank.
- **Email Address:** Select the checkbox and provide an email address if you want to receive an email when the Renewal is due. Otherwise, leave this blank.
- Click on Next Page



The screenshot shows the 'Mailing Information' page in the Companies Online system. The page header includes 'Companies Online' and '10114906 MANITOBA'. The main title is 'Mailing Information'. There are navigation buttons for 'Previous Page', 'Page 3 of 7', and 'Next Page'. The form contains several fields: 'Copy Filer's Address' (with a button), 'Firm Name (Optional)' (with a note: 'If the address below is for a firm (i.e. a law firm or accounting firm)'), 'Attention (Optional)', 'Address' (containing '1 SMITH STREET'), 'City' (containing 'WINNIPEG'), 'Country' (containing 'CANADA'), 'Province/State' (containing 'MANITOBA'), and 'Postal Code' (containing 'R3C3L6'). There is a checkbox for 'I wish to receive e-mail notification when the annual return or renewal notice is due to be filed.' and an 'Email Address' field containing 'pcharming@somewhere.ca'. A 'Help' link is also present.

Partner Information

If there are no partners residing in Manitoba the registration cannot be filed online as a Power of Attorney is required. Please submit a paper application.

Partner Type - Individual

- Enter the partner's name and address.
- Click on Add to display their name in the box.
- Repeat for each partner.
- Click on Next Page.

Partner Type – Entity on record in Manitoba

Select this option if a partner is another business name or corporation that is already registered or incorporated in Manitoba. You will need the Registry Number to proceed.

Important: You must be authorized to file documents online for the entity that will be entered as a partner. If you receive an error indicating that you are not authorized to update the entity online you may need to:

1. Login with a different username (if you previously filed documents online for the entity you may have used a different username), or
 2. File a paper application.
- Select Entity on record in Manitoba option.
 - Enter the Registry Number and click on Look Up.
 - If you are authorized to file documents online for entity, the name and address will be displayed, and you can continue to the next step.
 - If you are not authorized to file documents online for entity, an error will be displayed as noted above.
 - Click on Add to display the name in the box.
 - Repeat for each partner who is not an individual.
 - Click on Next Page.

Partner Information

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Enter the name and address of each partner and click on Add. [Help](#)

Name	Entity Name	Address
DOE, JANE		1 SMITH STREET WINNIPEG, MB CANADA R3C3L6
DOE, JOHN		1 SMITH ST. WINNIPEG, MB CANADA R3C3L6

Individual Entity on record in Manitoba

* Required field

Registry No :

Entity Name :

First Name : *

Middle Name :

Last Name : *

Address : *

City : *

Country : *

Province/State : *

Postal Code :

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CRA Business Number

The Business Number (BN) is assigned by the Canada Revenue Agency (CRA). The partners may have a BN if they:

- Previously operated a business as a partnership.
- Remitted RST, HET, or CCT

- Collected GST/HST
- Imported or exported.
- Had annual sales greater than \$30,000.
- Operated a taxi or limousine service.

Select the appropriate option (insert the BN9 if you have a BN):

CRA Business Number

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- The registrant(s) of this business have a business number.
- The registrant(s) of this business do not have a business number (one will be obtained for you).

Click on Next Page.

Nature of Business

- The Nature of Business may be displayed if you filed a Name Reservation and entered the reservation number on the Name Selection page. Make changes if needed.
- If registering a Numbered Name, “Miscellaneous Services” will be displayed, but must be changed to show the correct Nature of Business.

Nature of Business

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* Required field
Please be specific in your description; terms such as manufacturing, consulting, etc. are vague and require further clarification.

Nature of Business : *

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Confirmation

- **Client Reference Number:** Leave blank.
- **Effective Date:** Documents can be dated up to 30 days in the future. **Note:** documents will be processed and released after this date.
- **Expedited Service:** Select the checkbox if you require a faster turnaround time. There is an additional fee charged for this service (double the filing fee).
- **Click on the Pre-Registration Report button:**

Confirmation

Client Reference No. (Optional):

Effective Date (Optional): 21-JUN-2024
(Documents will be processed and released after this date)

Expedited Service

All filings are processed by received date. Companies Office provides the option to process filings quicker with an additional fee (double the fee to a maximum of \$200.00).
Please visit <http://www.companiesoffice.gov.mb.ca/processing.html> for current processing dates and expedite service timeframes.

YES, I would like to request Expedited Service!

Click on the [Pre-Registration Report](#) button to view the information you have entered.

[Pre-Registration Report](#)

Pre-Registration Report

Review the report.

- If all information is correct, click on Submit.
- If any information is incorrect, click on Fix Error. This will take you to the beginning where they can correct the information entered.

[Submit](#) [Fix Error](#) [Print](#) [Main Menu](#)



Pre-Registration Report

Registry No : 10114906
Entity Name : 10114906 MANITOBA

As of : 21-Jun-2024

Entity Name : 10114906 MANITOBA

Information Validation

- Read the statements and click on Yes to each statement.
- Click on Proceed.

Information Validation


You must answer the following questions before proceeding : 10114906 MANITOBA

The business name being registered is not that of another known firm, company, corporation or unincorporated association, or a name liable to be confounded or confused with the other name, or otherwise objectionable on public grounds. No other firm, person or corporation is associated in partnership with the registrant(s).	<input checked="" type="radio"/> Yes <input type="radio"/> No
I certify that I am authorized by the registrant(s) of this Business Name to file this document with the Director under The Business Names Registration Act and that the information contained herein is true.	<input checked="" type="radio"/> Yes <input type="radio"/> No

[Proceed](#)


Payment

Enter your Visa or Mastercard information:



Cardholder Name

Card Number

MMYY CVV 

Total **\$60.00**

Receipt

Print the receipt, if required.

Click on Continue.

Transaction Approved - Payment Details

Print this page and keep it as your transaction receipt.

Credit Card Receipt
Companies Office
1010 - 405 Broadway
Winnipeg, MB
R3C 3L6

Telephone : (204) 945-2500
Email Address : companies@gov.mb.ca

Cardholder Name :	JANE DOE
Service Request No :	111645929
Description of Goods :	REGISTRATION, Registry Number 10114906
Amount :	\$60.00 CAD
Date :	2024-06-21 12:49:24 Eastern
Reference Number :	660145000016041770
Response Code :	a/01
Authorization Code :	T37910

Approved - Thank you.

Companies Online Main Menu | Log Off

10114906 MANITOBA Service Request No : 111645929

Your service request has been submitted for Internal Review.

Companies Office staff will review and respond to your submission as quickly as possible. To check the date we are currently processing, please visit our website at <http://www.companiesoffice.gov.mb.ca/processing.html>

Service Request Number :	111645929
Registry Number :	10114906
Entity Name :	10114906 MANITOBA
Registrant Type :	BUSINESS NAME
Registrant Sub Type :	SOLE PROPRIETORSHIP
Event Type :	REGISTRATION
Effective Date :	21-JUN-2024
Client Reference Number (Optional):	

Once the documents have been processed, the following will be emailed:

- Record of Filing
- Business Name Registration form
- Invoice

Note: Information about the Business Number will be sent in a separate email.

Important Information

Remember the username and password used to file this Service Request. You will need it if you:

1. Receive an email indicating that the Service Request has been returned to you for corrections. You have 5 days to make the corrections and re-submit the Service Request. Login with this Username and click on the link in the yellow bar to display your returned Service Request:

Incomplete Service Requests(s) - click the [Service Request Number](#) in the list below (A service request will be cancelled 5 days after the date shown) [Hide](#)

Service Request Number	Event	Registry Number / Entity Name	Status <small>▲</small>	Date
111645929	BUSINESS NAME - REGISTRATION	10114906 / 10114906 MANITOBA	** Returned for Correction **	21-Jun-2024

2. Need to file documents online to update this registration in the future.